



Tuesday, September 06, 2016

5:48 PM

Council Chambers

Regular Meeting of Warner Robins City Council

Presiding: Mayor Randy Toms

City Officials Present:

Councilwoman Carolyn Robbins
Councilman Chuck Shaheen

Councilman Tim Thomas
Councilman Clifford Holmes
Councilman Mike Davis

City Officials Absent:

Councilman Keith Lauritsen

Opening Prayer: Councilman Shaheen

Pledge of Allegiance: Councilman Thomas

Call to Order: 5:48 p.m.

Adoption of the Agenda: Councilman Holmes moved to adopt the agenda with the addition of the following action items: # 10, Ordinance – Amend Chapter 2/City Code/Creation of the Department of Economic Development; # 11, Resolution – Recreation Projects Professional Services/JMA; #12, Infrastructure Agreement/Houston County; and #13, Resolution – Street Name Change. Councilman Thomas seconds the motion. Councilwoman Robbins, Councilman Davis, Holmes, Shaheen and Thomas voted for adoption of the agenda.

Proclamations/Awards/Presentations:

- Fire Chief Robert Singletary presented a check to the Muscular Dystrophy Association in the amount of \$112,000.
- Mayor Toms read a proclamation proclaiming the month of September 2016 as National Recovery Month.
- Mayor Toms recognized Mr. Dave Razo, President of the Board of Directors of the Family Promise of Greater Houston County, Inc. Mr. Razo spoke about the upcoming "Car City" event being held on the evening of September 16, 2016 at the Central Georgia Technical College. Mr. Razo requested the governing body and the community involvement in this event in support of helping relieve the plight of homeless children in Houston County.

Action Items:

Action Item 1	Presentation of Minutes.
The minutes of the last regular meeting held on August 15, 2016 were presented.	
Motion:	Councilman Shaheen moved to approve the minutes of the regular meeting of August 15, 2016.
Second:	Councilman Holmes.
Outcome:	Councilwoman Robbins, Councilman Davis, Holmes, Shaheen and Thomas voted for approval.

Action Item 2	Purchasing Bids.
Purchasing Bid List items, attached hereto, were presented for approval.	
Motion:	Councilman Davis moved to approve the bid list items one through eleven, as presented.
Second:	Councilwoman Robbins.
Outcome:	Councilwoman Robbins, Councilman Davis, Holmes, Shaheen and Thomas voted for approval.

Action Item 3	Ordinance – Adoption of Millage Rate for Year 2016.
An ordinance setting the ad valorem tax millage rate for the year 2016 at 9.979 mills, and setting the due date for property taxation to be December 20, 2016.	
Motion:	Councilwoman Robbins presented the first reading of this ordinance.
Second:	n/a
Outcome:	n/a

Action Item 4	Approval - Error and Release list for Property Taxes.
The Property taxation Error and Release list is presented for Mayor and Council approval.	
Motion:	Councilman Holmes moved for approval of the Error and Release list.
Second:	Councilman Thomas.
Outcome:	Councilwoman Robbins, Councilman Davis, Holmes, Shaheen and Thomas voted for approval.

Action Item 5	Ordinance # 24-16 – Amendment of Chapter 21 regarding Soil, Erosion and Sedimentation Control, and for other purposes.
Ordinance # 24-16 amending Chapter 21 of the City Code regarding Soil, Erosion and Sedimentation Control, and for other purposes in compliance with amendments to the state law.	
Motion:	Councilman Holmes presented Ordinance # 24-16, moved to waive the second reading of Ordinance # 24-16 and moved to adopt Ordinance # 24-16.
Second:	Councilman Davis seconds both motions.
Outcome:	Councilwoman Robbins, Councilman Davis, Holmes, Shaheen and Thomas voted for approval.

Action Item 6	Resolution – Natural Gas Sales Agreement with Frito Lay, Inc.
A resolution authorizing Mayor Randy Toms to execute a natural gas sales agreement with Frito Lay, Inc., that provides firm and interruptible natural gas supply for the period of September 1, 2016 through September 1, 2018.	
Motion:	Councilman Shaheen moved to approve this resolution.
Second:	Councilwoman Robbins.
Outcome:	Councilwoman Robbins, Councilman Davis, Holmes, Shaheen and Thomas voted for approval.

Action Item 7	Resolution – Policy Implementation/Ga. Department of Revenue Reporting Requirement.
A resolution to implement a policy and process for reporting to the Georgia Department of Revenue any disciplinary action taken against any alcoholic beverage licensee.	
Motion:	Councilman Thomas moved to approve this resolution.
Second:	Councilman Holmes.
Outcome:	Councilwoman Robbins, Councilman Davis, Holmes, Shaheen and Thomas voted for approval.

Action Item 8	Resolution – Employee Promotions.
A resolution recommending the following employees for promotion:	
<ul style="list-style-type: none"> • Andrew Ester, promoted from Building Maintenance Worker, Job Class #132, Grade 8, Administrative Services Department, to Code Enforcement Official, Job Class #845, Grade 14, Building & Transportation Department, to be effective September 12, 2016; • Travis Lane, promoted from Equipment Operator, Job Class #912, Grade 10, Utility Department, to Utility Maintenance Worker III, Job Class #920, Grade 11, Utility Department, to be effective September 12, 2016; • Joshua Lindstrom, promoted from Utility Maintenance Worker I, Job Class #917 Grade 8, Utility Department, to Equipment Operator, Job Class #921, Grade 10, Utility Department, to be effective September 12, 2016; • Cedric Allen, promoted from Code Enforcement Official, Job Class #845, Grade 14, Building & Transportation Department, to Customer Service Manager, Job Class #180, Grade 19, Administrative Services Department, to be effective September 12, 2016. 	
Motion:	Councilwoman Robbins moved to approve this resolution.
Second:	Councilman Thomas.
Outcome:	Councilwoman Robbins, Councilman Davis, Holmes, Shaheen and Thomas voted for approval.

Action Item 9	Department Director Appointment – Fire Department.
Mayor Randy Toms recommends the appointment of Deputy Fire Chief Ross D. Moulton as the Fire Chief of the City of Warner Robins to be effective September 12, 2016.	
Motion:	Councilman Davis moved to approve this appointment.
Second:	Councilman Shaheen.
Outcome:	Councilwoman Robbins, Councilman Davis, Holmes, Shaheen and Thomas voted for approval.

Action Item 10	Ordinance – Amending Chapter 2/City Code regarding Administration/Creation of the “Economic Development Department”.
An Ordinance amending Chapter 2, Article IV, Section 2-91 of the City Code regarding Administration, that Section 2-91 shall be deleted in its entirety and the following inserted in lieu thereof: “The following departments and agencies of the City are hereby created: <ul style="list-style-type: none"> ▪ Administrative Services Department; ▪ Police Department; ▪ Fire Department; ▪ Community Development Department; ▪ Building and Transportation Department; ▪ Public Works Department; ▪ Utility Department; ▪ Recreation Department; ▪ Economic Development Department.” 	
Motion:	Councilman Shaheen presented the first reading of this ordinance.
Second:	n/a
Outcome:	n/a

Action Item 11	Resolution – Recreation Projects Professional Services/JMA Architecture, Inc.
A resolution authorizing Mayor Randy Toms to execute a contract with JMA Architecture, Inc., for professional services regarding recreation projects.	
Motion:	Councilwoman Robbins moved to approve this resolution.
Second:	Councilman Thomas.
Outcome:	Councilwoman Robbins, Councilman Davis, Holmes, Shaheen and Thomas voted for approval.

Action Item 12	Resolution – Infrastructure Agreement/Houston County Board of Commissioners.
A resolution authorizing Mayor Randy Toms to execute an infrastructure agreement with the Houston County Board of Commissioners concerning infrastructure and related matters in new developments.	
Motion:	Councilman Davis moved to approve this resolution.
Second:	Councilman Holmes.
Outcome:	Councilwoman Robbins, Councilman Davis, Holmes, Shaheen and Thomas voted for approval.

Action Item 13	Resolution – Street Name Change.
A resolution resolving that the municipal roadway system for the City of Warner Robins be amended to change the name of “Cartwright Drive”, south of Highway 96, to “Victory Way”.	
Motion:	Councilman Holmes moved to approve this resolution.
Second:	Councilman Davis.
Outcome:	Councilwoman Robbins, Councilman Davis, Holmes, Shaheen and Thomas voted for approval.

Closed Session: City Clerk, William G. Harte, is in possession of the closed session minutes of September 06, 2016 regarding potential litigation, personnel and real estate.

Citizen Comments: Mary Holland, Debra Kinlaw and Ansel Peck addressed the Mayor and Council about various issues, community events and concerns of the community.

Adjournment: 7:02 pm.

Next Regular Council Meeting: Monday, September 19, 2016.



William G. Harte
City Clerk