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Monday, March 21, 2016

5:30 PM

Council Chambers

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**Regular Meeting of Warner Robins City Council**

**Presiding:** Mayor Randy Toms

**City Officials Present:**

Councilwoman Carolyn Robbins  
Councilman Keith Lauritsen  
Councilman Chuck Shaheen

Councilman Tim Thomas  
Councilman Clifford Holmes  
Councilman Mike Davis

**Opening Prayer:** Councilman Thomas

**Pledge of Allegiance:** Councilman Lauritsen

**Call to Order:** 5:30 p.m.

**Adoption of the Agenda:** Councilman Thomas moved to adopt the agenda with the following addition: Item 14, "Supplemental Budget Appropriation-Operating Transfer to Bureau of Civic Affairs (BCA)/4<sup>th</sup> of July Fireworks Show". Councilman Holmes second the motion; Councilwoman Robbins, Councilman Davis, Holmes, Lauritsen, Shaheen and Thomas voted for adoption of the agenda.

**Presentation of Proclamations/Awards:**

- Mayor Toms sworn in the following Police Officers: Kenny Bibiloni, John Tyler Harvey, Bobby Stone, Daniel Landreth and Andrew Hernandez.
- Mayor Toms read a proclamation proclaiming the month of March as "Essential Tremor Awareness Month" in the City of Warner Robins.
- Mayor Toms read a proclamation proclaiming March 21, 2016 as "Kidney/Gilbert Day" in the City of Warner Robins, and congratulated Mr. Rob Kidney and Ms. Sarah Gilbert on a job well done in their journey to a healthier life.

**Action Items:**

Action Item 1	Presentation of Minutes.
The minutes of the last regular meeting held on March 07, 2016, were presented.	
Motion:	Councilman Davis moved to approve the minutes of the regular meeting of March 07, 2016.
Second:	Councilman Shaheen.
Outcome:	Unanimous vote for approval.

<b>Action Item 2</b>	<b>Purchasing Bids.</b>
Purchasing Bid List items, attached hereto, were presented for approval.	
Motion:	Councilman Shaheen moved to approve the bid list items one through seven, as presented.
Second:	Councilwoman Robbins.
Outcome:	Unanimous vote for approval.

<b>Action Item 3</b>	<b>Ordinance # 05-16 – Release of Purpose of Transferred Funds in Redevelopment Agency (RDA). 2<sup>nd</sup> Reading.</b>
Ordinance # 05-16 releasing the use and purpose of transferred funds in the amount of \$250,000 held in the RDA Fund as called for in Ordinance # 21-09, adopted on November 02, 2009, and transfer the released funds to the General Fund so that a portion of these fund can be used to secure consulting services in conjunction with the City’s Tax Allocation District (TAD) plan. These transferred funds shall be placed into the General Administration, account 1530 52021 Legal Office/Professional Services.	
Motion:	Councilman Holmes moved for adoption of this Ordinance.
Second:	Councilman Thomas
Outcome:	Councilwoman Robbins, Councilman Davis, Holmes, and Thomas voted for approval. Councilman Lauritsen and Shaheen abstain.

<b>Action Item 4</b>	<b>Ordinance # 06-16 – Amendment of Chapter 10, Article V/Pawnbrokers &amp; Secondhand Dealers.</b>
Ordinance # 06-16 calling for an amendment of Chapter 10, Article V/Pawnbrokers & Secondhand Dealers to require pawnbrokers and secondhand dealers to file their transaction reports via an internet based system.	
Motion:	Councilwoman Robbins moved for adoption of Ordinance # 06-16 and moved to waive the second reading of Ordinance # 06-16.
Second:	Councilman Shaheen seconds both motions.
Outcome:	Unanimous vote for approval.

<b>Action Item 5</b>	<b>Ordinance # 07-16 – Supplemental Budget Appropriation/Warner Robins Housing Authority Transportation Services Support.</b>
Ordinance # 07-16 calling for \$85,000 to be taken from the Unassigned General Fund’s Fund balance and transferred to the City’s City Development Department for the purposes of supporting the Warner Robins Housing Authority transportation services. These funds shall be placed in the City Development Administration, account 7510 57001, Intergovernmental – Local Assistance.	
Motion:	Councilman Thomas moved for adoption of Ordinance # 07-16 and moved to waive the second reading of Ordinance # 07-16.

Second:	Councilman Shaheen seconds both motions.
Outcome:	Unanimous vote for approval.

<b>Action Item 6</b>	<b>Resolution – Bid Solicitation Agreement with Houston County/Local Maintenance &amp; Improvement Grant (LMIG).</b>
A Resolution authorizing Mayor Randy Toms to execute an agreement with Houston County to solicit and secure bids for the City's LMIG projects.	
Motion:	Councilman Lauritsen moved to adopt this resolution.
Second:	Councilman Davis.
Outcome:	Unanimous vote for approval.

<b>Action Item 7</b>	<b>Resolution – Georgia Emergency Management Agency (GEMA) Mutual Aid Agreement.</b>
A Resolution authorizing Mayor Randy Toms to execute an agreement between GEMA, the City of Warner Robins and multiple political subdivisions to allow for prompt, full, and effective utilization of the resources of the participating political subdivisions in the event of a man-made or natural disasters or emergencies.	
Motion:	Councilman Davis moved to adopt this resolution.
Second:	Councilman Holmes.
Outcome:	Unanimous vote for approval.

<b>Action Item 8</b>	<b>Resolution – Clean Air Coalition Contribution.</b>
A Resolution authorizing a contribution to the Middle Georgia Clean Air Coalition in the amount of \$16,647.	
Motion:	Councilman Holmes moved to adopt this resolution.
Second:	Councilman Thomas.
Outcome:	Unanimous vote for approval.

<b>Action Item 9</b>	<b>Resolution – Employee Promotions.</b>
A Resolution recommending the promotion for the following employee(s):	
<ul style="list-style-type: none"> <li>Steven C. McDuffie, promoted from Gas Service Worker, Job Class #919, Grade 9, Utility Department, to Equipment Operator (Gas), Job Class #911, Grade 12, Utility Department, to be effective March 28, 2016.</li> </ul>	
Motion:	Councilman Shaheen moved to adopt this resolution.
Second:	Councilman Lauritsen.
Outcome:	Unanimous vote for approval.

Action Item 10	Resolution – Surplus Property.
A Resolution declaring uniforms and boots of the City of Warner Robins' Fire Department as surplus property, and in accordance with State law allowing the donation of said property to other Fire Departments in need.	
Motion:	Councilwoman Robbins moved to adopt this resolution.
Second:	Councilman Holmes.
Outcome:	Unanimous vote for approval.

Action Item 11	Resolution – Agreement/UrbanIS
A Resolution authorizing Mayor Randy Toms to execute a consultant agreement with UrbanIS to provide services related to the City of Warner Robins' Tax Allocation District (TAD).	
Motion:	Councilman Thomas moved to adopt this resolution.
Second:	Councilman Davis.
Outcome:	Unanimous vote for approval.

Action Item 12	Re-Zoning Request/O Lakeview Road from PDR (Planned Unit Development District) to R-4 (Multi-Family Residential District).
A petition for re-zoning filed by Mr. Kelly Burke requesting the re-zoning of O Lakeview Road from a zoning of PDR to a zoning of R-4.	
Motion:	Councilman Lauritsen moved to approve this petition.
Second:	Councilwoman Robbins.
Outcome:	Councilwoman Robbins, Councilman Davis, Holmes, Lauritsen and Thomas voted for approval. Councilman Shaheen abstain per requirement of O.C.G.A. section 36-67A-2.

Action Item 13	Home Occupation Approvals.
The following Home Occupation Permit were submitted by the City's Planning and Zoning Board for approvals: <ul style="list-style-type: none"> <li>• Randall Ray – 406 Willow Ave, Janitorial;</li> <li>• Carmen Todman – 238 Ward St, Cleaning/Maintenance;</li> <li>• Mark Wolfenden – 101 Pocono Ct, Mobile DJ;</li> <li>• Dereck White – 109 Haverhill Cir, Landscaping;</li> <li>• Sonja Florence – 1219 S. Houston Lake Rd #41, Janitorial.</li> </ul>	
Motion:	Councilman Davis moved to approve the above home occupation permits.
Second:	Councilman Thomas.
Outcome:	Unanimous vote for approval.

Action Item 14	Ordinance # 08-16 – Supplemental Budget Appropriation/4 <sup>th</sup> of July Celebration/Bureau of Civic Affairs (BCA).
Ordinance # 08-16 calling for an amount of up to \$150,000 to be taken from the Unassigned General Fund's Fund Balance and transferred to the Bureau of Civic Affairs (BCA) for the purpose of planning a 4 <sup>th</sup> of July Celebration.	
Motion:	Councilman Shaheen moved for adoption of Ordinance # 08-16 and moved to waive the second reading of Ordinance # 08-16.
Second:	Councilman Holmes seconds both motions.
Outcome:	Unanimous vote for approval.

Closed Session: City Clerk, William G. Harte, is in possession of the closed session minutes of March 21, 2016 regarding personnel matters and real estate.

Citizen Comments: Ms. Rita Simons, Ms. Dee Allison, Mr. Buster Hickam and Mr. Willie McIntyre addressed the Mayor and Council about various issues, community events and concerns of the community.

Adjournment: 6:36 pm.

Next Regular Council Meeting: April 04, 2016



William G. Harte  
City Clerk