

MEMORANDUM

TO: PLANNING AND ZONING COMMISSION

FROM: SHERRI WINDHAM

DATE: JUNE 27, 2018

SUBJECT: AGENDA FOR PLANNING AND ZONING MEETING
SCHEDULED FOR JULY 10, 2018

Speaking to a Public Hearing Item Protocol

In the interest of time and to ensure fairness of all persons who appear before the Planning and Zoning Commission to speak for or against a public hearing item, speakers will be limited to three (3) minutes each to address Planning and Zoning Commission except as described herein. One speaker for the Petitioner may address the Planning and Zoning Commission for no more than 10 minutes, unless extended by the Chairperson. In an effort to help the Planning and Zoning Commission and the general public to better understand the issues, the Chairperson requests that a city staff member address the Planning and Zoning commission from the podium. Speakers from the general public may only speak when recognized by the Chairperson during the public hearing. Speakers will be asked to come to the podium to address the Planning and Zoning Commission for three (3) minutes and they shall state their name and resident address for the record.

Speakers addressing the Planning and Zoning Commission on a public hearing item should coordinate comments to respect Planning and Zoning Commission time limits. Groups should select a spokesperson to present the major points that summarized their position and opinions. Speakers are urged to be brief and non-repetitive with their comments. Comments shall specifically address the public hearing item before the Planning and Zoning Commission and the speaker shall maintain appropriate tone and decorum when addressing the Planning and Zoning Commission. The Planning and Zoning Commission may ask questions of the applicant, speakers, or staff during these proceedings only for the purpose of clarifying information. The speaker shall not direct derogatory comments to any individual, organization or business. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the Planning and Zoning Commission. Once the public hearing is closed on an item, there will be no further opportunity for formal or informal public input at the Planning and Zoning Commission meeting.

Procedures for Conducting Public Hearings on Proposed Zoning Decisions:

All public hearings conducted by the Planning and Zoning Commission of the City of Warner Robins, Georgia on proposed zoning decisions shall be conducted as follows:

- All public hearings by the Planning and Zoning Commission on zoning amendments shall be overseen by the Chairperson.
- The Chairperson shall open the hearing by stating the specific zoning amendments being considered at the public hearing and further stating the printed copies of the adopted standards governing the exercise of the Planning and Zoning Commission's zoning power and the procedures governing the hearing are available to the public.
- The Secretary of Planning and Zoning shall advise the Planning and Zoning Commission of any information and/or recommendations when applicable.
- The Chairperson shall determine the number of attendees who desire to testify or present evidence at the hearing.
- When there is a large number of individuals wishing to testify at a hearing, the Chairperson may invoke time limits on individual speakers. In such cases, these time limits shall apply to all speakers. Proponent's, including the petitioner or the petitioner's agent requesting the zoning decision, shall have no less than ten (10) minutes for the presentation of data, evidence and expert opinion; opponents of the proposed decision shall have an equal period of time. The Chairperson may grant additional time; provided, however, an equal period of time shall be granted both sides.
- The petitioner requesting such zoning decision, or the applicant's agent, shall be recognized first and shall be permitted to present and explain the request for the zoning decision. Thereafter, all individuals who so desire shall be permitted to speak in favor of the zoning decision.
- After all individuals have had an opportunity to speak in accordance with subparagraph [6] above, those individuals present at the public hearing who wish to speak in opposition to the requested zoning decision shall have an opportunity to speak. The Chairperson may limit repetitious comments in the interest of time and may call for a show of hands of those persons present in favor of or opposed to the proposed decision.
- It shall be the duty of the Chairperson to maintain decorum and to assure the public hearing on the proposed decision is conducted in a fair and orderly manner.
- Once all parties have concluded their testimony, the Chairperson shall adjourn the public hearing.

The following items have been placed on the agenda for the Planning and Zoning meeting scheduled for July 10, 2018 at 5:30 P.M.:

1. Valerie Montgomery – 1605 Adirondac Way – requests permission to operate a Makeup application business as a home occupation.
2. Rebecca Richey – 315 Huntington Chase Circle – requests permission to operate a Senior Care and Home Services business as a home occupation.
3. Johnny Guillen – 134 Landings Drive – requests permission to operate a Cleaning service business as a home occupation.
4. Derrick C. Wade – 312 Strawbridge Lane – requests permission to operate a Clothing sales business as a home occupation.
5. Kristen Fourman – 208 Painter Hill Way – requests permission to operate an online women’s clothing sales business as a home occupation.
6. Ferlisha Daniels – 119 Carriage Hill Drive – requests permission to cleaning service business as a home occupation.
7. Conner Spinks – 202 Erin Way – requests permission to operate a pressure washing business as a home occupation.
8. Ron Fuller – 241 Worthington Lane – requests permission to operate a Swimming Pool maintenance business as a home occupation.
9. Miranda Reid – 103 Perth Court – requests permission to operate a Bakery business as a home occupation.
10. Shirelle Eichelberger – 303 Morgan Ranch Circle – requests permission to operate an at home daycare business as a home occupation.
11. Michelle Stewart – 301 Raleigh Drive - requests permission to operate a retail and apparel business as a home occupation.
12. Kenneth Green – 102 Melody Lane – requests permission to operate a lawn care business as a home occupation.
13. Kelvin Akles – 301 Bryson Way – requests permission to operate a Government Contracting and Consulting business as a home occupation.
14. Wayne Crenshaw – 900 Pine Street - requests permission to operate a lawn care business as a home occupation.
15. Kevin Bostick – 215 Sunny Dale Drive – requests permission to operate a lawn care business as a home occupation.
16. Chanda Akles – 301 Bryson Way – requests permission to operate a health and fitness business as a home occupation.
17. Demetrice Woodard – 103 Sanders Court – requests permission to operate a janitorial service business as a home occupation.
18. Lasyayla Coleman – 301 S. Corder Road, apt. 722 – request permission to operate a public speaking business as a home occupation.

19. Julie Russell – 105 Ida Avenue – request permission to operate an embroidery business as a home occupation.
20. Shaqun Lopez – 115 Tom Chapman Blvd., apt. 1006 – request permission to operate a mentoring business as a home occupation.
21. VARIANCE – Olga Avely Martinez-Rodriquez – requests a 15 ft. rear yard variance to add an attached porch at 111 Faybrook Drive
22. VARIANCE – Rosalio Martinez requests a 9ft front setback variance to allow for the construction of a porch at 301 Arnold Boulevard
23. REZONING – Primo Homes, INC. requests the rezoning of Tract 1-A off Gunn Road from the zoning of R-AG[Residential Agricultural] to the zoning of R-3[General Residential District]
24. PRELIMINARY APPROVAL – Cobblestone Crossing – Phase 2 - Section 1
25. ANNEXATION – Patricia Nixon and Gayle Keeling requests the annexation of property totaling 5 acres located on Hwy 96 at Sutherlin Drive from the zoning C-2 [General Commercial][County] to the zoning of C-2 [General Commercial][City]