

**City of Warner Robins**  
**Pre-Council Agenda February 05, 2018**  
**Downstairs Conference Room**  
**4:00 p m**  
**Council Agenda February 05, 2018**  
**Council's Chamber**  
**5:30 p m**

Opening Prayer Led by Councilwoman Robbins

Pledge of Allegiance by Councilman Holmes

Pre – Council Items:

- Festival at Commercial Circle May 12- Jim Balletto & Linda Frazier
- Economic Development Department Year in Review 2017 and Outlook 2018 Presentation – Gary Lee, Director of Economic Development
- City of Warner Robins Capital Improvement Projects 2020 bond presentation - SMC Terminus, Municipal Advisor to the City of Warner Robins

Mayor Toms Officially Opens Meeting

Adoption of the Agenda: Motion –  
Second –

Proclamations/ Awards/Presentations:

- Arbor Day Proclamation 2018
  - Awards: Georgia Military College STEM Club/Native Plant Education Center/1<sup>st</sup> Place  
Houston County Solid Waste Management/Tire Amnesty Program/2<sup>nd</sup> Place  
Keep Warner Robins Beautiful/Affiliate Award/2<sup>nd</sup> Place
  - Employee Service Awards
1. Approval of Minutes from Regular Meeting of January 16, 2018 – Lauritsen
  2. Purchasing Bids – Thomas
  3. Ordinance – Amendment of the City's Personnel Classification Plan – Lee
  4. Resolution – Employee Promotion - Davis
  5. Resolution – 21st Century Partnership Contribution - Robbins
  6. Resolution – Execution of Quit Claim Deed – Holmes
  7. Resolution - Acceptance of Land from Development Authority of the City of Warner Robins, Georgia (DAWRG) donated for the purpose of creating the Walk at Sandy Run at the Pines at Westdale Project on Houston Lake Road.

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 478-302-5518 promptly to allow the City to make reasonable accommodations for those persons.

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- a. The Walk at Sandy Run is an 11.85-acre parcel donated by Lanson Developments, LLC to the Development Authority.
  - b. The Authority has incurred \$833.31 in closing expenses and would like to be reimbursed by the City at the time of the transfer of the deed.
8. Transfer of Land from the City of Warner Robins to the Development Authority of the City of Warner Robins, Georgia (DAWRG) for the Pennrose development at Armed Forces Boulevard and Wall Street.
- a. Pursuant to the MOU executed between the City, The Authority and Pennrose the land will be transferred to the Authority to subdivide and enter into a long-term lease with Pennrose to support the housing tax credits received from DCA.
9. Resolution - Authorizing a Legal Review and Compliance Review of the City of Warner Robins Stormwater Fund.
- a. Authorize Purchasing to procure professional services of a firm to assess legal and fiscal compliance of the Stormwater Fund's expenditures, eligible uses, and billing quality control / accuracy, and collection of revenue.
  - b. Selected firm will make recommendations in consultation with the Stormwater manager, CFO, Manager of Revenue, and City Attorney to improve operations of the fund, as needed.
10. Resolution - Adopt U.S. Department of Transportation Disadvantaged Business Enterprise (DBE) purchasing and contracting guidelines as the City of Warner Robins policy for bidding and contracting for federally funding transportation projects. The certification required to accept the Watson Blvd Streetscape funding mandates that the City have some DBE program in place to be eligible for grants and other federal funding.
- a. US Department of Transportation Guidance on DBE. (Link to <https://www.ecfr.gov/cgi-bin/retrieveECFR?gp=&SID=c557e0c662d8af4ad52a31b56b5bb2f2&n=49y1.0.1.1.20&r=PART&ty=HTML>)
  - b. To meet the stated 8 objectives of the DBE Program Regulation, recipients of DOT funds must develop and implement a DBE program that conforms to DOT standards set forth in 49 CFR Part26. (<https://www.ecfr.gov/cgi-bin/textidx?ID=c557e0c662d8af4ad52a31b56b5bb2f2&node=49:1.0.1.1.20.1.18.1&rgn=div8>)
  - c. Link to Sample US DoT Disadvantaged Business Enterprise Program [https://www.transportation.gov/sites/dot.gov/files/docs/Sample Disadvantaged Business Enterprise Program 20140801 508.pdf](https://www.transportation.gov/sites/dot.gov/files/docs/Sample_Disadvantaged_Business_Enterprise_Program_20140801_508.pdf)
11. Authorizing the CFO, FA and City Attorney to begin the process of preparing to issue bonds for the City of Warner Robins Capital Improvement Projects 2020 as presented by SMC Terminus, Municipal Advisor to the City of Warner Robins.
12. Granting of Easement to ECBI LCL /A2D, Inc. for construction of a permanent Telecom hut, in support of the Government Wan and City Fiber project, on property at the foot of the City of Warner Robins Water Tower located at 135 Maple Street.
13. Authorizing the purchase of ~4-acres of land near the Walk at Sandy Run with Parks and Recreation funding already encumbered for the development of the 11-acre Walk at Sandy Run Park.

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Closed Session: Executive Session to discuss: real estate

Motion –

Second –

Citizens Comments

Council Comments

Mayor's Comments

Adjourn

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